



TAMILNADU TRANSMISSION CORPORATION LIMITED

**TENDER SPECIFICATION FOR
WORK CONTRACT FOR HOUSE KEEPING (CLEANING, SWEEPING
AND CONSERVANCY WORKS) IN 230KV Basin Bridge SS FOR THE
PERIOD 6 MONTHS FROM 01.10.2025 TO 31.03.2026 LIMITED TO
150 DAYS (WITHIN LIMIT OF 25 DAYS PER MONTH) FROM THE
DATE OF UTILIZATION IN CHENNAI OPERATION CIRCLE / SOUTH
SPECIFICATION NO: LT.NO: 06 /2025-26 DT.16.09.2025
DUE DATE: 30.09.2025**

TAMILNADU TRANSMISSION CORPORATION LTD

1	Specification No.	EE/O/BBSS/LT- 06/2025-26, Dt.16.09.2025.
2	Name of the Work	Work Contract for housekeeping (Cleaning sweeping and conservancy works) for the period of 6 months form 01.10.2025 to 31.03.2025 limited to 150 days(with a limit of 25 days per month) from the date of utilization in 230KV Basin Bridge SS.
3	Method of Tender	Limited tender System
4	Earnest Money Deposit	Rs. 2471/- (Rupees Two Thousand and Four Hundred and seventy one only) DD in favour of the Superintending Engineer/CEDC/Central,Chennai-34
5	Due date and time for submission of EMD	11.00Hrs. on 30.09.2025 (The EMD cover containing DD receipt for having paid for EMD (or) Original under taking in lieu of EMD as per clause I of Section - II shall be submitted at the office of the Executive Engineer /Operation/ 230KV Basin Bridge SS before 11.00hrs.on due date before closing of tender.
6	Due date and time for closing of submission tender	11.00Hrs.on 30.09.2025
7	Due date and time of opening of tender	12.00Hrs.on 30.09.2025
	If the due date for opening of tender happens to be a declared holiday, then the tenders will be opened on the next working day.	
8	Documents to be submitted by the Tenderers	a. Schedule A b. DD/Receipt for having paid the EMD (or) Copy of Registration certificate or Entrepreneur Memorandum Part-II /Acknowledgement as proof of eligibility for exemption from payment of EMD along with undertaking in a non-judicial stamp paper of value not less than Rs.100.00 and Audited copy of Profit & Loss account/Balance Sheet.
9	Place of Submission of tender along with EMD	At the office of the Executive Engineer/Operation/ Central CMRL SS at 230KV Basin Bridge SS
10	Clarification to be sought for from	Executive Engineer/Operation/ 230KV Central CMRL SS at 230KV Basin Bridge SS
11	Place at which tenders will be opened	The Executive Engineer/Operation/230KV Central CMRL SS at 230KV Basin Bridge SS, Chennai-600012.
12.	Estimate Sanction Number	SE/O/CHNS/AEE/T/AE/T/F.Est/D.No.1250/25 dt 11.03.25

The tender documents submitted shall be in volumes with all the pages serially numbered.

TAMILNADU TRANSMISSION CORPORATION LIMITED

(A Subsidiary of TNEB Ltd)

OPERATION CIRCLE/SOUTH/GUINDY/CHENNAI-32

SPECIFICATION NO.EE/O/230KV BBSS /LT.NO:09/24 -25

1. Name of the work:

House keeping for the period of 6 months from 01.10.2025 to 31.03.2026 limited to 150 Days or from the date of utilization for the office of **Executive Engineer/ Operation / 230KV CMRL SS at 230KV Basin Bridge SS.**

Schedule of House Keeping work at 230 KV BBSS for the period from 01.10.2025 to 31.03.2026 limited to 150 days or from the date of utilization.

Sl.No.	Description	Qty	Rate	Per	Amount in Rs.	Amount in words
1	Sweeping and mopping of the office floors (Flooring with ceramic / marble / granite tiles) steps, staircases, handrails with scented cleaning agents including clearing and disposal of waste papers daily , Dusting and cleaning of files records in racks, furniture's for twice in a week , cleaning of all partition walls, ceilings [Brick, Wooden & Aluminum, Glazed], Staircase, hand rails, doors, windows, blinds, Name boards, Electrical fittings viz. Tube Lights, fans, Electrical fixtures, switch boxes etc, removal of cobweb once in a month collecting and disposing all the waste to outside of the Office complex, with all general cleaning inside the office Floors etc... complete as directed by the Engineer at site including the cost of all labour, labour uniforms, lead, lift, T&P, cost of all consumable materials such as cleaning powder, Broom sticks, Cobweb sticks, Bamboo baskets, Swabs, Mops, Dungry cloth, Buckets, cost of all consumables etc. complete. (730sqm x 25days x 6months)	109500		1 m ²		

2	Maintenance charges for cleaning the wash basins, water closets, urinals and floor and wall tiles by spraying of disinfectant and placing camphor balls and urinal scented screen in the urinals and wash basins, sweeping and cleaning the floor surface and side wall surface, gratings, neatly cleaning the sanitary duct, removing dirt/refuge and cobwebs and sweeping away the stagnated water at periodic intervals, including carrying out of other miscellaneous works during lean hours as directed by the Engineer in-charge including materials for cleaning except phenyl. The toilet should always be clean, neat and tidy without any odor or foul smell. (3 times in a day).					
a	Toilet floors (includes cleaning of wall tiles & doors / ventilators, removal of cobweb) (46.98sqm x 25days x 6 months)	7047		1 m²		
b	Water closets(IWC/ EWC) (4Nos. x 25daysx 6 months)	600		Each		
c	Urinals cleaning & providing scented urinal screen, coloured. (2Nos. x 25 days x 6 months)	300		Each		
d	Washbasins (2nos.*25 Days*6 months)	300		Each		
3	Rodent Control for the entire building shall be carried out once in a month, as and when required including removal of dead rats daily, cleaning and spraying with chemicals and as directed by the engineer at site.12 services per year (730sqm x 6 times)	4380		1 m²		
4	Mosquito Control for the entire building shall be carried out once in a fort-night and as directed by the engineer at site 24 service per year (730sqm x12 times)	8760		1 m²		
5	General Disinfection Work for the control of Cockroaches and other insects (spread of any virus) in office area ,once in 3 months using approved disinfectants. (730sqm x 2 time)	1460		1 m²		
6	Replacement of damaged or worn out plumbing fixtures with necessary adapters. The rate includes the cost of all materials, labour, lead, lift etc. complete using the ISI brand					

a	15mm dia CP taps (Short Body)	3		1 No.		
b	CP Coated angle cock tap	4		1 No.		
h	Urinal Spreader	2		1 No.		
i	Spindle	2		1 No.		
j	Water Waste line hose	2		1 No.		
k	Flexible water connection hose	2		1 No.		
8	Replacement of damaged or worn out Electrical fittings and accessories with internal wiring if any. The rate includes the cost of all materials, labour, lead, lift etc., complete using the approved quality with guarantee.					
a	20W 4 feet LED fitting with LED	15		1 No.		
c	AC Exhaust Fan 450mm (18") Sweep (Heavy Duty)	3		1 No.		
d	5 Amps Flush type switch	10		1 No.		
e	16 Amps Flush type switch	5		1 No.		
	Sub Total					
	GST @ 18%					
	Total					

1. Kindly quote your lowest rates in duplicate in the format as per the schedule of work in Price schedule, enclosed for the work contract for House Keeping of Control room and Office room of at 230 KV Basin bridge SS, for a period 6 months from October 2025 to March 2026.
2. **BQR:** The bidders shall become eligible to bid on satisfying the following BQR & the required documentary evidence are to be submitted.

A) Eligibility criteria for pre-qualification:

The intending tenderer should furnish proof for having done similar works during last 5 years elsewhere in TANTRANSCO or in any Private sector or Government bodies. The performance certificate from end users in support of above shall be attached With offer.

- B) The scanned copy for having paid the Earnest money deposit through DD (or) RTGS/NEFT/Declaration for Exemption in case of SSI units should be kept in the outer cover along with Tender cover.

NOTE: The proof for the above BQR shall be submitted by the tenders during submission of tender, failing which their bid will be summarily to be rejected.

3. Submission of Tenders:

The tenderer is expected to examine all instructions, Annexures detailed in the specification & submit the schedule of prices and other required particulars in the Annexures called for in this specification only as per the formats prescribed herein.

4.Rejection of Tenders:

The tender is liable for rejection if it is,

- 1) Incomplete and evasive.
- 2) Not properly signed by the Tenderer.
- 3) From any black listed firm or contractor whose past performance or vendor rating is not satisfactory.
- 4) Received by E-mail or any other form of soft copy.
- 5) Received after expiring of due date and time.
- 6) Not in conformity with Board's service or local authority.
- 7) Received without superscription as prescribed in the specification.

5.(a): PERIOD OF CONTRACT & PLACING OF ORDERS:

- i) The period of contract is valid for Six months, from the date of utilization.
- ii) The award of contract will be issued to the successful tenderers with all TANTRANSCO terms and conditions, duly indicating the approved schedule of works and rates. The approved rates will be **FIRM** and valid for six months, from the date of award.

(b) PRICE:

- i) The tenderers are requested to quote FIRM price during the entire period of the contract or any extension thereof.
- ii) The prices quoted should be as follows:
 - a) Prices and rates quoted shall include the cost of all materials, Labour, supervision, crafts, tools, equipments and plants and other costs those are not specifically mentioned herein but will be incurred by the tenderers for the satisfactory and timely completion of the works.
 - (b) It is the responsibility of the tenderer to make sure about the correct rates of tax leviable on works at the time of tendering. If the rates assumed by the Tenderers are less than the current rates prevailing at the time of tendering, the TANTRANSCO will not be responsible for the mistake.
 - (c) GST extra as applicable and as per rules in force.
 - (d) Income tax as applicable will be recovered on the total amount of the work.

6.0. PAYMENT:

1. 100% Payment will be made on satisfactory completion of work by Deputy Financial Controller/CEDC/Central/Chennai-34 through online vendor registration portal /as per the prevailing rules in force. The bank charges involved in making the payment will be to the account of the contractor.

2. The bills should be uploaded on vendor portal /submitted to Executive Engineer/Operation/230KV Central CMRL at 230KV Basin bridge SS as per the prevailing rules in force before 5th of every month.

7.0 SECURITY DEPOSIT

The successful tenderer on receipt of intimation about the acceptance of his tender should furnish the necessary additional security deposit by demand draft in favour of The Superintending Engineer/CEDC/Central/TNEB payable at Chennai-34, within 15 days from the date of receipt of award in addition to the Earnest Money Deposit already paid by him totaling 5% of the Contract value. This amount shall be refunded on satisfactory completion of the contract. The Security Deposit made by the successful tenderer will not bear any interest.

7.1. Failure to comply with the terms regarding SD set out in the order within the stipulated time will result in cancellation of order with forfeiture to EMD and order will be made to L2 tenderer.

8.0 GOODS AND SERVICE TAX (GST):

GST Registration Number: TANTRANSCO has migrated into GST regime on 15.06.2017 by duly uploading various mandatory data as required by the GST portal. The provisional ID issued to TANTRANSCO is 33AADCT4780AFZA. The details are also posted in TANTRANSCO web portal.

9.0 EPF/ESI:

a) The Contractor who desires to take up works contracts for TANGEDCO/TANTRANSCO is required to comply with all the relevant provisions stipulated in the EPF & MP Act: 1952 to extend the PF benefits in respect of the Contract workers engaged by the Contractors for a specific work through the respective Contractors.

b) The Contractor should have taken separate EPF main code number;

c) The Contractor shall be responsible for the payment for necessary EPF contributions both Employer's and Employee's contribution as per the provisions of the EPF Act in respect of the actual workers engaged for the specified works.

d) The Contractor shall submit necessary returns to EPF Organization within the stipulated time as required under the said EPF & MP Act;

e) The Contractor shall produce the proof of payment of contribution – both Employer's and Employee's contributions made to EPF Organization in order to claim the bills for the respective works.

f) The contractor shall be fully liable to meet and fulfill all the relevant provisions of the EPF act in the respect of the execution of the Tendered work;

g) In case the Contractor fails to fulfill any of the statutory provisions of the EPF & MP Act, the performance of the said Contractor in this regard will be noted for all future Contracts of TANGEDCO/TANTRANSCO.

h) To claim the works bill only after ensuring the remittance of both the Employer's and Employee's PF contributions by the contractors.

ESI

- a) As certain TANGEDCO & TANTRANSCO are covered under ESI Act 1948, the contractor who desires to take up works contract for and inside the TANGEDCO & TANTRANSCO which comes under the purview of ESI Act 1948 is required to comply with all the provisions stipulated to ESI Act 1948.
- b) The contractor should have taken separate ESI main code number.
- c) The contractor should be responsible for the payment of necessary ESI contributions – both Employer's and Employee's contributions as per the provisions of the ESI Act in respect of the actual workers engaged for the specified works.
- d) The contractor shall submit necessary returns to the ESI Organization within the stipulated time as required under the said ESI Act.
- e) The contractor shall produce the proof of payment of contributions -both Employer's and Employee's contributions made to ESI Organization in order to claim the bills for the respective work.
- f) The contractor shall be fully liable to meet and fulfill all the relevant provisions of the ESI Act in respect of the execution of the Tendered work.
- g) In case the contractor fails to fulfill any of the statutory provisions of the ESI Act the performance of the said Contractor in this regard will be noted for all future Contracts of TANGEDCO & TANTRANSCO.

10.0 SAFETY REGULATION

- 10.1 The contractor, at his own expense, shall arrange for the safety provisions as per Safety Code framed from time to time and shall at his own expense provide for all facilities in connection therewith
- 10.2 The contractor shall observe all precautions against accidents and injuries while his workmen at works as required by the relevant rules and it should be the obligation of the contractor to pay compensation, if any, to the workers as per the TANTRANSCO in this regard. The contractor should insure all his workmen against any accident or injury in respect of this work. TANTRANSCO will not be responsible for any accidents to the labourer's employed by the contractor due to their negligence, carelessness, and non-observance of rules.
- 10.3 The CONTRACTOR shall indemnify TANTRANSCO against all loss or damage sustained by the TANTRANSCO resulting directly or indirectly from his failure to give intimation in writing to the concerned Statutory authorities within the stipulated time under the provisions of the relevant Act as per the provision of the Employee Compensation Act derived by the TANTRANSCO official or the Competent Authority.
- 10.4 In the event of an accident in respect of which compensation may become payable under the Employee Compensation Act whether by the CONTRACTOR or by TANTRANSCO as principal it shall be lawful for the TANTRANSCO official to retain out of money due to and payable to the CONTRACTOR such, sum or sums of money as may,

in the opinion of the said TANTRANSCO official be sufficient to meet such liability. The opinion of the TANTRANSCO official shall be final in regard to all matters arising under this class.

In case of accident to any workmen of contractors in the course of handling materials or equipment, the contractor should bear necessary compensation that should be awarded to the persons involved in the accident besides arranging immediate medical aid. In case of failure to pay the compensation within the reasonable time, TANTRANSCO will settle the claim and arrange to recover the same from contractors pending bills.

11.0 ARBITRATION:

There will be no arbitration and the decisions of the Superintending Engineer/ Operation/ South Chennai will be final in case of any dispute between the contractor and the TANTRANSCO.

12.0 SUB-LETTING OR TRANSFER:

The contract should not be sublet to any other persons or transferred to power of attorney authorizing other to receive the payment. The contract rate once agreed will be final, fixed and firm during the contract period.

13.0.POWER TO RELAX:

Not withstanding anything contained in any of these regulations the Superintending Engineer/ Operation/ South Chennai shall have the right to relax or waive any of the condition stipulated in the tender specification.

14. INDEMNITY BOND:

The successful tenderer should furnish the indemnity bond in a Non judicial stamp paper to a value of Rs.500/- in the following form before taking up the work.

I/We _____ (contractor) do hereby indemnify the Superintending Engineer/ Operation/ South Chennai against any damages, injury to person or equipments or property resulting from any accident and agree to apply provisions of Workmen's compensation act and take steps to properly insure against any claims there under and with non –judicial stamp papers of value of Rs.500/- each(Rupees Hundred only) for executing the K2 agreement and Indemnity bond separately in receipt of this contract.

14.01.K2 AGREEMENT

If the successful tenderer fails to execute necessary K2 Agreement within 15days on Rs.200/-Non-judicial stamp paper after his tender is accepted, the Earnest Money deposited will be forfeited. His backing out will be noted while considering any of his future tenders.

15.0 CONTRACTOR'S FAILURE:

If the contractor fails to fulfill the terms and conditions of the contract or unable to continue the work the Board has got the right to engage other agency for the work and the resultant excess expenditure of any incurred by the Board, will be recovered from the contractor either from his security deposit or from the outstanding bills. The contract

is liable to be terminated if the tender is withdrawn or work not taken up within a week after receipt of PO, in either case Earnest Money Deposit will be forfeited.

16.0. DISCIPLINE:

The contractor and his staff should observe strict discipline and decorum while on duty. Any notice to the contractor shall be deemed to have been served sufficiently and properly if the notice is given directly in writing or left at his/ her usual or last known place of the above business. As well as displayed on the notice board of this office.

17.0. LIQUIDATED DAMAGES:

If the contractor fails to provide labour as per the contract, the TANTRANSCO shall recover from the contractor as liquidated damages, a sum of half percent (0.5%) of the contract value for failure to provide labour for each day of non-supply. The total liquidated damages shall not exceed ten percent (10%) of the contract price.

18.0. JURISDICTION FOR LEGAL PROCEEDINGS:

No suit or any proceedings regard to any matter arising in any a spec under this contract shall be instituted in any court in the say City Court at Chennai or the court of Small Causes at Chennai. It is agreed to, that no other court shall have jurisdiction, to entertain suit or proceedings, even-though the part of cause of action might arise within their jurisdiction. In case of any part of the cause of action might arise within the jurisdiction of any court of Tamil Nadu State and rest within the jurisdiction of courts outside. Tamil Nadu and not in the court o f Chennai City, then it is agreed to, between two parties that such suits or proceedings, shall be instituted with in the State of Tamil Nadu and no other court outside the State of Tamil Nadu shall have jurisdiction, even though any part of the cause of the action might arise within the jurisdiction of such court.

The successful tenderer shall furnish an undertaking in a non- judicial stamp paper of Rs.200/- for agreeing to the above condition.

19. Earnest Money Deposit: (EMD): Rs. 2471/

- i. Earnest money deposit of **Rs. 2471/- (Rupees: two thousands four hundred and seventy one only)** should be remitted in cash or DD in favour of the **Superintending Engineer/ CEDC/ Central, Valluvarkottam, Chennai-34**, payable at Chennai and the DD/receipt for remitting it in cash should be enclosed with the tender.
(or) The Earnest Money Deposit specified above shall be in the form of Irrevocable Bank Guarantee from any one of the Nationalized Banks. In case of irrevocable Bank Guarantee from nationalized bank, it should be a single Bank Guarantee valid for a period of one year.
- ii. Tender offer should be inside a sealed cover. The receipt for having paid the Earnest money deposit as prescribed in the tender conditions or Demand Draft should be enclosed in the outer cover and addressed to the Executive Engineer/Operation/ 230KV CMRL Central, at 230KV Basin Bridge SS, Chennai - 600012). Cheque enclosed with the tender are not acceptable and such tender will be summarily rejected.

iii. Full exemption given from the payment of EMD to :

- The Small Scale Industrial units located within the State and Registered with the Tamil Nadu Small Industries Development Corporation or the National Small Industries Corporation (NSIC) or Acknowledgement issued for the Entrepreneur Memorandum part-II obtained from the District Industries centers in respect of those items for which the Registration Certificate / Acknowledgement has been issued. These firms shall produce their registration certificate showing the materials which they are permitted to manufacture / Service rendered in the related field for the period of validity of the certificate as proof of eligibility for exemption from payment of E.M.D. The registration should be valid for the entire period of the contract.
- Departments of the Government of Tamil Nadu and Undertakings and Corporations owned by the Government of Tamil Nadu.
- Labour Contract Co-operative Societies.
- Tiny Industries classified under SSI registered with the state of Tamil Nadu and Registration Certificate issued by Department of Industries and Commerce / Government of Tamil Nadu.
- Small Scale Industrial units located outside the State and such of those units registered with National Small Industries Corporation in respect of the items manufactured by them

iv. The tenderers who are exempted from payment of EMD may note that mere uploading/submitting of bid by the bidder be considered as token of acceptance of the bidder to pay as penalty amount equivalent to EMD, together with costs if any, in the events of non-fulfilment or Non-observance of the conditions stipulated in the tender specification i.e in all cases where EMD paid will be forfeited. The GST applicable for the above shall also be paid.

- v. Firms who have a valid (not forfeited or a request had been made as on the date of tender opening) EMD with TANGEDCO/TANTRANSCO at Headquarters are exempted from the payment of EMD. paid at any other region will not be taken into account.

The Superintending Engineer / Operation / Chennai South reserve the right to reject any or all the tenders without assigning any reasons.

The Earnest Money Deposit made by the Tenderer will be forfeited with applicable GST if: -

- a. Tenderer withdraws his tender or backs out after acceptance.
- b. Tenderer withdraws his tender before the expiry of validity period stipulated in the specification or fails to remit the Security deposit cum Performance.
- c. The tenderer violates any of the provisions of the regulations contained herein.
- d. The tenderer revises any of the terms quoted during the validity period.
- e. The tenderer produces bogus documents or if the documents contain false particulars. In the event of the document furnished with the offer being found to be bogus or the documents contain false particulars; the EMD paid by the tenderer will be

forfeited in addition to blacklisting them for future tenders/contracts in TANTRANSCO/TANGEDCO.

The Superintending Engineer / Operation / Chennai South reserve the right to reject any or all the tenders without assigning any reasons.

20. Instruction to the Tenderers :

1. Tenders may be sent by post or in person in sealed outer cover super scribed "Tender in respect of **Enquiry No.EE/O/230 kV Central CMRL SS at Basin Bridge SS / LT. No. 06/2025-2026 Dated 16.09.2025** and addressed to

**The Executive Engineer,
Operation / 230KV Central CMRL SS
230 kV Basin Bridge SS,
Chennai – 600 012.**

so as to reach this office on or before 11:00 Hrs on 30.09.2025 and will be opened on the same day at **12:00 Hrs.**

2. If the due date of tenderer opening is declared as a holiday the tender will be opened on the next working day at 15:00 Hrs.

3. Telegraphic quotations will not be accepted.

4. EMD : **Rs. 2471/-**

5. The rates quoted should be both in figures as well as in words.

6. Quantity indented may be altered to suit for requirement at the time of placing order.

7. The undersigned reserve the right to split the tender, accept any tender or cancel the tender without assigning any reason.

8. PAN & GST number shall be furnished along with the tender.

The following documents should be enclosed in the outer cover

- (a) A copy of GST registration certificate
- (b) A copy of PAN
- (c) A copy of EST & EPF registration certificate
- (d) A copy of Labour License

21. GENERAL CONDITIONS :

(a)The personnel should be made available on all days except Sundays.

(b) The contractor shall furnish the details of persons engaged for the work and also the details of persons who could be arranged as substitute when the existing persons are going on leave.

(c) All payments such as salary, daily bata allowances etc., for the persons shall be paid by the contractor.

(d) At the time of any accident to the persons employed by the contractor it is the full responsibility of the contractor to see that necessary compensation is settled besides

arranging required medical aid to the injured persons.

(e) The contractor shall be responsible for any violation of the provision of the contract by him/her or persons.

(f) In case of dispute, the decision of the Superintending Engineer/ Operation/South Chennai will be final and binding.

(g) The contract is non-transferable.

(h) Any notice to the contractor shall be deemed to have served sufficiently and properly if the notice is given directly in writing or left at his/her usual or last known place or abode of business as well as displayed on the notice board of this office.

(i) No GST is payable by the Board against this contract.

(j) **Two persons should be available for the house keeping works normally between 8.30 a.m. to 3.30 p.m .** If the persons are not provided, proportionate charges will be deducted.

Sd/- 16.09.2025.

Executive Engineer/ Operation/
230KV Central CMRL SS
Chennai -600003.

Copy submitted to the Superintending Engineer/Operation/Chennai South. For kind information please.

Copy submitted to the Superintending Engineer/CEDC/Central : It is requested to depute AAO/Revenue Branch to attend tender opening on 30.09.2025 @ 12:00hrs.